Exeter R-VI School District
HEALTH, SAFETY, AND WELLNESS PROTOCOLS
"Safe Return to In-Person Instruction and Continuity of Services Plan" 2021-2022
(This plan was developed with the help and support of parents, teachers, and community members and will be review at least every six months)- updated 10/19/2021 (Revised 12/15/2021)

The Exeter R-VI School District will provide in-person learning opportunities with students physically present on campus during the 2021-2022 school year. The following proactive strategies will be implemented to mitigate the spread of contagious diseases and best protect students, staff members, and the community. Strategies are reflective of guidance provided by the Missouri Department of Elementary and Secondary Education, Missouri Department of Health and Senior Services, and the Barry County Health Department. As health experts learn more about COVID-19, strategies and practices included in this document may change.

Screening Practices:

● Families are expected to take the student's temperature daily before attending school.

● Families are expected to complete the district's Daily Wellness Checklist of possible symptoms, prior to sending students to school.

● Teachers will visually inspect students for signs and symptoms of illness as they enter the school and/or classroom.

● Staff will be expected to complete a daily self-screen at home prior to reporting to school, following the same guidelines provided for families screening students at home. Staff will maintain documentation of daily temperature checks and screening for additional symptoms using the Daily Wellness Checklist.

● Visitors inside the school buildings will be limited. Other options, such as conference calls or videoconferences, will be considered as an alternate way to collaborate with parents when appropriate.

● Visitors who find it necessary to enter the building will be asked to complete the Daily Wellness Checklist, including a temperature check, prior to entry. Visitor's movement throughout the building will be limited, and a record of all visitors inside the building (name and time of visit) will be kept.

Physical Distancing

● Assigned seating will be utilized to reduce the number of contacts, especially at the middle and high school levels where it is more difficult to maintain students in common groups. Classroom teachers will maintain records of seating charts to assist with identification of close contacts, if needed.

● Students will be spaced as far apart as possible. Six feet is best; when that is not possible, efforts will be made to ensure maximum spacing between students.

● Desks will be placed facing forward in the same direction, when possible, so students do not sit face-to-face.

● Physical distancing markers and cues will be posted throughout the building to remind and prompt students, staff and visitors to remain six feet apart where they are not stationary (such as hallways and cafeterias) or in key areas where congregating is likely.

● Physical distancing strategies to reduce contact on buses will include the following:

○ Students will be assigned seats so contacts are stable.
○ Siblings will be seated together.
○ The bus will be loaded from back to front, when possible.

● Students will report directly to the multipurpose room upon arrival where they will be supervised by staff members, in order to comply with social distancing recommendations.

○ Students will be provided regular breakfast options. After eating, students will be asked to report to the gymnasium to be seated prior to dismissal to class. This should allow for adequate distancing among the student body prior to the beginning of school.

● Recess times will be staggered to reduce the number of students on the playground at one time. When more than one group of students are outside at the same time, students will participate in activities with their primary group, to the extent possible, and play in separate areas of the playground.

● Students will be divided into shifts to minimize the number of students in the cafeteria at one time, and students will be asked to sit at designated locations within the cafeteria that reflect appropriate distancing practices.

● When possible, transition between classes and/or dismissal of students will be staggered to decrease the number of students in the hallway at one time.

● Larger venues and/or outside locations will be utilized when appropriate for courses and activities that involve a higher number of students, such as chorus, band, physical education, lunch shifts, etc.

Masks/Face Coverings

● Continuous usage of face coverings by young children (PK-3rd Grade) is not recommended. However, parents who would like for their young child(ren) to wear masks are encouraged to provide their own for use during the school day.

● Fourth grade through 12th grade students will be strongly encouraged to use safety mitigations during periods when physical distance cannot be maintained.

● Bus drivers and any other adults on the bus will be provided personal protective equipment, such as face masks, face shields, and/or eye protection, as long as these do not impair driving.

● Masks will be available in the building entrances for student and visitor use. Staff will be provided with face masks for daily use within the school building if they choose to utilize them.

● A student who exhibits possible COVID symptoms and/or complains of not feeling well will be ~~given a mask by the teacher to wear when sending them~~ sent to the Nurse's office for evaluation. ~~Any staff or student who accompanies the ill student to the Nurse should also wear a mask during transition.~~

~ any student with fever or with symptoms of disease will be sent home until they are symptom free for 48 hr.

Healthy Practices (Personal Hygiene and Accommodations)

● Provide additional support from certified School Counselors to help guide students to practice proven strategies to deal with the pressures of life , home, and school. (social and emotional)

- Students and staff will receive training on appropriate hygiene practices, and signage will be posted throughout the building(s) as reminders.
- Students and staff receive training on mental health mitigations and strategies to support each other.
- All students and staff will be encouraged to wash hands regularly and/or use hand sanitizer frequently. Schedules will be designed to ensure that sufficient time is scheduled throughout the day for students to wash and/or sanitize their hands.

- Students and staff will be strongly encouraged to properly cover their face by using their upper arm when they sneeze or cough.

- There will be limited sharing of supplies between students, with frequent disinfection if sharing items

- Water bottles and/or cups will be used in place of water fountains to minimize the risk of exposure.

- Windows will be open when safe and weather permits, both in the school buildings and on the bus.

- Outdoor lessons and activities will be encouraged when educationally appropriate.

- To minimize touch point areas, all doors that can remain open without compromising safety will remain open.

~~- Informational and educational signage pertaining to COVID-19/communicable diseases will be posted at key locations within the district as a reminder to students, staff, visitors, and vendors to follow public health guidance and practices. Cleaning and Sanitization~~

- CDC guidelines for cleaning classrooms, playgrounds, frequently used common areas, workspaces, etc. will be followed.

- Custodial staff will provide a thorough cleaning and sanitizing of all occupied areas daily.

- Throughout the day, custodial staff will clean and sanitize higher use areas at regular intervals.

- While spaces are occupied by students, certified staff (such as teachers and coaches) may assist with cleaning and sanitizing these areas using District provided cleaning supplies.

- Buses will be sanitized and disinfected daily.

- Classroom materials which must be shared by more than one student will be cleaned between individual uses, as appropriate.

- In the case balls and other playground equipment are used, there will be a plan for cleaning after use.

Vaccinations

- Opportunities are available for faculty, staff, and students to receive vaccinations in conjunction with the local Health Department.

Supporting student needs

- <u>Modifications or Accommodations will be provided for all students. We will provide equity for all learners including but not limited to students with IEPs and 504s. It is the goal of Exeter R6 Schools to give all students a safe and healthy opportunity to succeed in education.</u>

~~**Contact Tracing** - The district will work with local and county agencies to contact trace and quarantine according to the Health Department's guidance. (Use the flowchart below to follow our steps)~~

~ Please contact any office in Exeter R6 Schools to get this information translated to another language~

Exeter R-VI School District

Student, Staff, and Visitor Daily Wellness Checklist

Do you currently have the following symptom?

- ▢ **Fever (100.4 ^{0}F or higher) - STAY HOME**

Do you currently have two (2) or more of the following symptoms that you cannot relate or connect to another health condition?

- ▢ **Chills**
- ▢ **Cough**
- ▢ **Headache**
- ▢ **Muscle aches**
- ▢ **Nausea, vomiting, or diarrhea**
- ▢ **New loss of taste or smell**
- ▢ **New runny nose or congestion**
- ▢ **Shortness of breath or difficulty breathing**
- ▢ **Sore throat**

Individuals with two (2) or more of the above symptoms should not attend/enter school and should consult with their healthcare provider. CDC considerations should be followed regarding return to the school campus.

Exeter R-VI Preschool Program

Alternative Methods of Instruction Plan

Exeter R-VI staff members and administration have been researching and developing a plan known as Alternative Methods of Instruction (AMI). The Missouri Department of Elementary and Secondary Education has initiated this plan so that school districts can provide academic instruction for students during inclement weather or due to exceptional or emergency circumstances during a school year.

Alternative Methods of Instruction (AMI) may be utilized in circumstances of emergency or extended closure for the purpose of review and reinforcement of previously taught skills and/or the introduction of new concepts.

Types of materials and assignments
● Preschool students will be provided physical instructional materials for at-home practice of essential readiness skills. ● In addition, parents will be provided access to age-appropriate web-based materials and educational applications.
Frequency of notifications of assignments
● Students will be provided a weekly calendar of suggested activities that can be completed at home. ● Instructional materials will be sent home and/or available for pickup each Monday. Materials would be returned the following Monday and exchanged for new activities. For students who participate in the preschool program remotely, materials will be available for pick-up/drop off in the front entrance of the elementary each Monday from 9:00 a.m. - 2:00 p.m. (or the first day of the school week).
Interaction with students to provide instruction, feedback, and check for understanding
Teachers will communicate with parents and students in the following ways: ● Email: teachers will respond to parents within 1 business day ● SeeSaw or other age appropriate applications such as Google Meets ● Phone calls ● Face-to-face appointments can be made with the teacher during normal school hours 8:00 a.m. – 3:00 p.m. Monday-Friday
Monitoring of student progress
● Parents will be emailed monthly updates identifying introduced readiness skills and student progress toward mastery
Grading and Accountability
For work sent home in packets or presented electronically, parents will be asked to provide evidence of completion for their child. This may be through a variety of methods including emailing pictures of the work, turning in assignments each Monday to preschool staff when work is submitted through the car pick-up line, or through other online applications.

Attendance
N/A Participation in online programs and completion of weekly activities will be monitored and recorded by preschool staff; however, as the preschool program is optional, attendance is not reported in the same manner as K-12 programs.
Parent communication
● Preschool staff will communicate with parents through email, phone calls, the District website, and social media when appropriate. ● Preschool staff will communicate with parents as frequently as the teacher feels is needed, but at least once each week. ● Parents can call the elementary to speak with the teacher during their plan time, or to schedule an appointment with a teacher or administrator. ● Parents will be notified of established office hours for teacher availability if a school closure is necessary.
Access to instructional materials for students who do not have internet access through the following procedures
● Parents will be provided login information to electronic and/or web-based materials used for AMI to access using their personal devices. Families may utilize free Wi-Fi access points (hotspots) located on school campus which has been provided for the Exeter R-VI School District by Go BEC.

Exeter R-VI Elementary

Alternative Methods of Instruction Plan

Exeter R-VI staff members and administration have been researching and developing a plan known as Alternative Methods of Instruction (AMI). The Missouri Department of Elementary and Secondary Education has initiated this plan so that school districts can provide academic instruction for students during inclement weather or due to exceptional or emergency circumstances during a school year.

Alternative Methods of Instruction (AMI) may be utilized in circumstances of emergency or extended closure for the purpose of review and reinforcement of previously taught skills and/or the introduction of new concepts.

Types of materials and assignments
● For students who are enrolled at Exeter R-VI but attend school remotely, they will be provided with an instructional choice between packets and worksheets and/or online instruction through Google Classroom.
Frequency of notifications of assignments
● Completed work will be returned and new packets will be distributed on Monday or the first day of the school week in the elementary office between the hours of 9:00 a.m. and 2:00 p.m. ● In the event that the whole district is completely virtual, teachers will distribute packets from the elementary entrance. Parents pull-up, remain in their vehicle and the packet will be brought out to them. Completed work will need to be turned in at this time as well.
Interaction with students to provide instruction, feedback, and check for understanding
● Teachers will communicate with students and will provide feedback in the following ways: ○ Face to face, Virtual, Email, Phone call, SeeSaw, Google Classroom ● Parents of students will be communicated with 2-3 times weekly or as frequently as the teacher feels is needed.
Monitoring of student progress
● Grades will be kept up-to-date weekly and can be accessed on the Parent Portal. ● Progress reports will be sent to parents via email every 2 weeks.
Grading and Accountability
● Grades will be taken throughout the week. Students learning from home will be held to the same standards, deadlines, and expectations as those who are attending school in-person including completion of all assignments and assessments.

Attendance
● Student attendance will be recorded on days when AMI is assigned and will be documented by the completion of assignments and/or online participation in activities and assignments.
Parent communication
● Parents of students learning remotely will be communicated with 2-3 times weekly or as frequently as the teacher feels is needed. ● School personnel will communicate with parents through face-to-face meetings, virtual meetings, phone calls, email, and Google Classroom. ● Parents can call the Elementary Office at 417-835-2922 ext. 1 to speak with the teacher during their plan time, or to schedule a face-to-face appointment with a teacher or administrator. ● Parents will be notified of established office hours for teacher availability if a school closure is necessary. ● General Information for parents will be shared using email, the District webpage and social media when appropriate.
Access to instructional materials for students who do not have internet access through the following procedures
● Students will have access to electronic and/or web-based assignments and materials used for AMI using district-provided devices and free Wi-Fi access points (hotspots) located on school campus which has been provided for the Exeter R-VI School District by Go BEC.

Exeter R-VI High School

Alternative Methods of Instruction Plan

Exeter R-VI staff members and administration have been researching and developing a plan known as Alternative Methods of Instruction (AMI). The Missouri Department of Elementary and Secondary Education has initiated this plan so that school districts can provide academic instruction for students during inclement weather or due to exceptional or emergency circumstances during a school year.

Alternative Methods of Instruction (AMI) may be utilized in circumstances of emergency or extended closure for the purpose of review and reinforcement of previously taught skills and/or the introduction of new concepts.

Types of materials and assignments
● Google Classroom ● Electronic Based Materials ● Textbooks
Frequency of notifications of assignments
● Students will receive a weekly email from Google Classroom every Monday morning by 8:00 a.m. ● Parents will receive a weekly update from Google Classroom every Friday.
Interaction with students to provide instruction, feedback, and check for understanding
● Email: instructors should respond within 1 business day. ● Google Classroom ● Phone calls ● Appointments can be made with instructors during their conference period Monday-Friday
Monitoring of student progress
● Grades will be kept up to date, and available on the parent portal. ● Bi-Weekly progress reports will be sent to parents via email.
Grading and Accountability
● All assignments (accompanied by instructional videos) for the week will be provided on Monday morning at 8:00 a.m. ● Students will be expected to complete all assignments listed for the week by 3:00 p.m. on Friday afternoon. ● Online instruction students will be held to the same standards as students attending in person instruction, with the same attendance expectations and grading scale.

Attendance
● Student attendance will be recorded on days when AMI is assigned and will be documented by the completion of assignments and/or online participation in activities and assignments.
Parent communication
● Primary communication regarding student performance will be done via email. ● Teachers will also be available via telephone and video conferencing during their conference time. ● In the event of a closure, parents will be notified of the teachers' office hours.
Access to instructional materials for students who do not have internet access through the following procedures
● Students will have access to electronic and/or web-based assignments and materials used for AMI using district-provided devices and free Wi-Fi access points (hotspots) located on school campus which has been provided for the Exeter R-VI School District by Go BEC.